



## **BUILDING OFFICIAL - POSTED UNTIL FILLED ONE YEAR CONTRACT POSITION**

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The Township of Tiny has an immediate opening for a qualified individual for the position of Building Official. This is a one year contract position. The Township, despite the advertised closing date for application submission, reserves the right to hire upon receipt of a suitable candidate.

### **Responsibilities:**

Reporting to the Chief Building Official, the incumbent will be primarily responsible for the inspection of structures under construction in accordance with all Provincial/Municipal rules and regulations required in the Building Code Act and/or Municipal By-laws.

### **Qualifications:**

Ideal applicants will have the following credentials:

- Minimum Grade 12 education with post-secondary education in a related field or equivalent work experience;
- Minimum three years work experience as a Building Official in a Municipal Building Department;
- Certified Building Code Official (CBCO) designation as assigned by the Ontario Building Officials Association (OBOA);
- Ability to read and understand plans, blueprints and building construction drawings;
- Registered and qualified with the Ministry of Municipal Affairs & Housing as a minimum in "General Legal/Processes or "Powers and Duties of Chief Building Officials," "Small Buildings," "Plumbing-House" and "HVAC-House".
- Must hold a valid vehicle license (G) classification (Ontario) with a clean driving abstract.
- Must comply with provisions of the Occupational Health and Safety Act and Township health and safety policies and procedures.

Contract is to commence as soon as possible. Flexible hours of work will be entertained.

Salary (2016) is 25.38 to 32.66 per hour. The Township will pay OMERS (if qualified) and a monthly payment in lieu of benefits. A Township vehicle will be provided.

Qualified applicants are invited to submit a detailed resume to:

Human Resources  
Township of Tiny  
130 Balm Beach Road West  
Tiny, ON L0L 2J0  
Fax: (705) 526-2372  
E-mail: [humanresources@tiny.ca](mailto:humanresources@tiny.ca)

We thank all applicants who apply for this position but only those selected for an interview will be contacted. The Corporation of the Township of Tiny is committed to a barrier-free recruitment and selection process. Please inform us should an accommodation be required at any point in the recruitment process. Information received relating to accommodation needs of applicants will be addressed confidentially. Personal information collected will only be used for candidate selection, in accordance with the Municipal Freedom of Information and Protection of Privacy Act R.S.O., 1990, c.M.56.